

Competency Validation Record (Includes Written Test)

Competency: Teaching Skills

Name: _____

Validator: _____

Date: _____

I. Staff demonstrates knowledge of accurate, current information in the required area.

- ___ 1. Lists 3 relevant resources available to staff
- ___ 2.
- ___ 3.
- ___ 4. Lists 3 relevant resources available to clients
- ___ 5.
- ___ 6.
- ___ 7. Identifies and demonstrates intervention/ coordination with other service providers to enhance positive outcomes for the client.
- ___ 8.
- ___ 9.

II. Staff demonstrates an ability to engage in the client oriented learning process.

- ___ 10. Describes process of identifying problem, goal, and possible interventions.
- ___ 11. Lists/ demonstrates 3 methods of offering materials OR 3 learning styles that influence the way in which material is offered.
- ___ 12.
- ___ 13.
- ___ 14. Describes 3 factors that will affect the client's ability to move toward specific goals.
- ___ 15.
- ___ 16.
- ___ 17. Describes 3 methods of measuring client's movement toward goals.
- ___ 18.
- ___ 19.
- ___ 20. Demonstrates ability to engage client in exploring potential areas of learning NOT as yet identified by client. (Identifies issue on 1st competency check. Demonstrates ability by 2nd check)
- ___ 21. Demonstrates ability to link recurrent themes in client-initiated conversation. (Not required on 1st competency check)

III. Staff demonstrates knowledge of and ability to use communication skills.

- ___ 22. Demonstrates attuned communication skills.
- ___ 23.
- ___ 24.
- ___ 25.

- ___ 26. Demonstrates sensitivity in identifying and acknowledging client feelings; modifies teaching
OR Describes 3 staff behaviors that commonly create barriers.
- ___ 27.
- ___ 28.
- ___ 29. Demonstrates ability to adapt language to client level of understanding and developmental
functioning. OR describes adaptation of materials based on client specific need, culture, and
family values.
- ___ 30.
- ___ 31.
- ___ 32. Demonstrates techniques of shared communication and management of conflict OR
describes 4 techniques necessary to the management of conflict.
- ___ 33.
- ___ 34.
- ___ 35.